

# FIRST YEAR ACTION PLAN

## INTRODUCTION (AP15)

The Cities of Richland, Kennewick and Pasco are entitlement communities under Title 1 of the Housing and Community Development Act of 1974. Each city is eligible to receive federal funds annually from the US Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) Program. Each city is separately responsible for planning and administering housing and community development activities within their jurisdiction, and implementing, monitoring, and reporting to HUD on the use of CDBG funds.

Richland, Kennewick and Pasco, as contiguous units of local government, entered into a Cooperative Agreement in 1995 to form the Tri-Cities HOME Consortium. The agreement was amended in 2007 to include an automatic renewal clause. At least every three years the Cooperative Agreement is re-evaluated by each city to determine continued participation in the Consortium and to propose change. The Tri-Cities HOME Consortium is eligible to receive annual federal HOME dollars from HUD under the HOME Investment Partnership Program authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act, as amended. Richland serves as the lead entity for the Tri-Cities HOME Consortium, and acts as the administrative, monitoring and reporting agency to HUD.

As each of the three cities share a common set of goals and directions for meeting the community development and affordable housing needs of lower income persons, the cities collaboratively prepared a 2015-2019 Tri-Cities Regional Consolidated Plan. The Plan provides the community with an assessment of needs and market conditions, establishes priority needs, sets goals to respond to the identified needs, and establishes outcome measures to serve as a basis for developing Annual Action Plans.

The City Planning Commission is the advisory committee responsible for reviewing and evaluating proposals for CDBG funding and making a recommendation for City Council action. Local needs identified through community meetings, result in needs and goals identified in the Tri-Cities Regional 2015-2019 Consolidated Plan. Various methods were used to aid in the development of the 2015 Annual Action Plan. These included public hearings, advertisements in local newspapers in both English and Spanish languages, and direct mailings to agencies and organizations that serve under-represented and lower income populations. In addition, existing and prior community plans, studies, and resources were utilized. Information is gathered during the biennial Citizen's Forum, conducted in even numbered years, and neighborhood meetings.

While no plans are underway at the present time, The City also reserves the option of applying for a Section 108 loan in an amount not to exceed five years of anticipated CDBG funds. This plan is

contingent upon final approval of the Community Development Block Grant entitlement award from the U.S. Department of Housing and Urban Development (HUD). As the exact entitlement is unknown at this time, The City reserves the right to make adjustments necessary to reduce, increase or add projects per the requirements of the approved Citizen Participation Plan.

## EXPECTED RESOURCES

**Table 1: Expected Resources Priority Table**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Amount Available Remainder of Plan	Narrative Description
			Annual Allocation	Program Income	Prior Year Resources	Total		
CDBG	Federal	Admin and planning Economic development Housing Public improvements Public services	\$665,103	\$0	\$0	\$665,103	\$2,620,412	Estimates based on available public information about the President's proposed 2015 budget in the Spring of 2014; assumes \$665,103 per year for the next 4 years

### Leveraging Funds and Matching Requirements (AP15)

The Cities of Richland, Kennewick and Pasco are supportive of efforts by other agencies to apply for or leverage other funding sources that might become available during the year. City staff will be available to provide written and verbal support of projects that will meet a housing and community development need as identified in the 2015-2019 Consolidated Plan, and, within staffing capacity, will assist other organizations that implement portions of the Plan to apply for funds from other local, state, or federal resources.

Each city, as a participating jurisdiction of the Consortium, must make a permanent contribution to show support of affordable housing in the community. The contribution is considered to be a match for federal HOME dollars and must be 25% of the funds drawn from the jurisdiction's HOME Investment Trust Fund Treasury account, excluding funds identified for administering the HOME program and program income. Match obligations are satisfied by permanent non-federal investment in, or contribution to, HOME assisted or HOME eligible projects by reduction or contribution from the City's General or other non-federal funds, reduced cost for land purchased below appraised value, reduced financing fees from lenders and appraisers, grants for affordable housing from non-federal sources, donated construction/housing materials, and volunteer labor.

**ANNUAL GOALS AND OBJECTIVES**

**Table 2: Goals Summary**

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Increase and preserve affordable housing choices	2015	2016	Affordable housing	N/A	Affordable housing creation, preservation, access and choice	CDBG EN: \$40,000	Homeowner rehabilitation: 2 households assisted
Community, neighborhood & economic development	2015	2016	Non-housing community development	N/A	Community, neighborhood and economic development	CDBG EN: \$505,085	Public facility or infrastructure improvements other than low/mod housing benefit: 11,445 persons assisted Public services other than low/mod housing benefit: 3000 persons assisted Jobs created/retained: 6 jobs Businesses assisted: 6 businesses assisted

**PROJECTS**

**Table 3: Project Information**

Project #	Project Name
1-1	ADMINISTRATION, CDBG administration
2-2	PUBLIC SERVICES, Civic Center, Youth Recreation Specialist
2-3	PUBLIC SERVICES, Martin Luther King Community Center Recreation Specialist
2-4	PUBLIC SERVICES, Senior Citizen’s Center Recreation Specialist
2-5	PUBLIC SERVICES, YMCA Martin Luther King Community Center Recreation Programs
3-6, 3-7	ECONOMIC DEVELOPMENT, Pasco Downtown Development Commercial Kitchen
3-13	ECONOMIC DEVELOPMENT, Pasco Specialty Kitchen Façade Improvement
4-8	HOUSING, BFCAC CHIP Minor Rehabilitation Program
5-9	PUBLIC FACILITY, Kurtzman Park Playground Equipment
5-10	PUBLIC FACILITY, Volunteer Park Playground Equipment
6-11	CODE ENFORCEMENT, Code Enforcement Officer
7-12	COMMUNITY INFRASTRUCTURE, Sidewalk replacement & ADA ramp installation/replacement Program

<b>1-1</b>	<b>Project name</b>	<b>CDBG Administration</b>
	<b>Target area</b>	
	<b>Goals supported</b>	Increase and preserve affordable housing choices Community neighborhood & economic development Homeless intervention & prevention and supportive services
	<b>Needs addressed</b>	Affordable housing creation, preservation, access and choice Community, neighborhood and economic development

		Homeless intervention and prevention and supportive services
	<b>Funding</b>	CDBG: \$120,000
	<b>Description</b>	21A-General Program Administration
	<b>Location description</b>	Citywide
	<b>Planned activity</b>	CDBG funds provide for salary and benefits for the Block Grant Administrator to plan, administer and provide for the successful delivery of housing, community development and economic activities. The City receives funds for CDBG, HOME and NSP activities. The Block Grant Administrator ensures compliance with local, state and federal rules, regulations and laws for programs that primarily benefit low to moderate income people in Pasco.
	<b>Target date</b>	12/31/2015
	<b>Indicator/outcome</b>	Other: Administration
<b>2-2</b>	<b>Project name</b>	<b>Civic Center -Youth Recreation Specialist</b>
	<b>Target area</b>	
	<b>Goals supported</b>	Community neighborhood & economic development
	<b>Needs addressed</b>	Community neighborhood & economic development
	<b>Funding</b>	<b>CDBG EN: \$20,000 LOCAL: \$45,500</b>
	<b>Description</b>	05D-Youth Services
	<b>Location description</b>	525 N Third Avenue, Pasco, WA 99301 - South of I-182/WA-12 and East of SR-395
	<b>Planned activity</b>	CDBG funds provide a portion of the salary and benefits for recreation specialist at the Youth Civic Center. This facility's program is to provide recreation programs for youth at risk and families in low-to-moderate income Census Tract (202).
	<b>Target date</b>	12/31/2015
	<b>Indicator/outcome</b>	Public service activities other than low/mod income housing benefit: 300 persons assisted
<b>2-3</b>	<b>Project name</b>	<b>Martin Luther King Community Center Recreation Specialist</b>
	<b>Target area</b>	
	<b>Goals supported</b>	Community neighborhood & economic development
	<b>Needs addressed</b>	Community neighborhood & economic development
	<b>Funding</b>	<b>CDBG EN: \$20,000 LOCAL: \$100,500</b>
	<b>Description</b>	05D-Youth Services
	<b>Location description</b>	205 South Wehe, Pasco, WA 99301 - South of I-182/WA-12 and East of SR-395
	<b>Planned activity</b>	CDBG funds provide a portion of the salary and benefits for recreation specialist at the Martin Luther King Center. This facility's program is coordinated with the YMCA, Salvation Army and Campfire USA, who all collaborate to provide education and physical activities to school age children.
	<b>Target date</b>	12/31/2015
	<b>Indicator/outcome</b>	Public service activities other than low/mod income housing benefit: 600 persons assisted
<b>2-4</b>	<b>Project name</b>	<b>Senior Citizen's Center Recreation Specialist</b>
	<b>Target area</b>	
	<b>Goals supported</b>	Community neighborhood & economic development
	<b>Needs addressed</b>	Community neighborhood & economic development
	<b>Funding</b>	<b>CDBG EN: \$30,000 LOCAL: \$200,500</b>
	<b>Description</b>	05A-Senior Services
	<b>Location</b>	1315 North 7th, Pasco - South of I-182/WA-12 and East of SR-395

	<b>description</b>	
	<b>Planned activity</b>	CDBG funds provide a portion of the salary and benefits for recreation specialist to oversee and operate program at Pasco's senior center. This facility's program provides supervision and leadership necessary for programs serving the elderly of Pasco with support services, nutrition, health and living skills support.
	<b>Target date</b>	12/31/2015
	<b>Indicator/outcome</b>	Public service activities other than low/mod income housing benefit: 1,500 persons assisted
2-5	<b>Project name</b>	<b>YMCA Martin Luther King Community Center Recreation Program</b>
	<b>Target area</b>	
	<b>Goals supported</b>	Community neighborhood & economic development
	<b>Needs addressed</b>	Community neighborhood & economic development
	<b>Funding</b>	CDBG EN: \$20,000 LOCAL: \$40,000
	<b>Description</b>	05D-Youth Services
	<b>Location description</b>	205 South Wehe, Pasco, WA 99301 - South of I-182/WA-12 and East of SR-395
	<b>Planned activity</b>	CDBG funds are requested to provide recreation programs at the Martin Luther King Center due to decreased funding from United Way.
	<b>Target date</b>	12/31/2015
	<b>Indicator/outcome</b>	Public service activities other than low/mod income housing benefit: 600 persons assisted
3-6	<b>Project name</b>	<b>Pasco Specialty Kitchen - Small Businesses (Job Creation/Service Area)</b>
	<b>Target area</b>	
	<b>Goals supported</b>	Community neighborhood & economic development
	<b>Needs addressed</b>	Community neighborhood & economic development
	<b>Funding</b>	CDBG EN: \$25,000 LOCAL: \$22,100
	<b>Description</b>	18B-ED Technical Assistance (51% LMJ)
	<b>Location description</b>	110 South 4th Avenue - South of I-182/WA-12 and East of SR-395
	<b>Planned activity</b>	CDBG funds provide for continued operations of the Pasco Specialty Kitchen, a certified commercial incubator kitchen. By providing technical support to small food-related businesses the Pasco Specialty Kitchen improves their success rate by helping them to establish and achieve their goals. In consideration for technical assistance, the startup businesses agree to make jobs created available to low-to-moderate income persons in Pasco (Census Tract 202).
	<b>Target date</b>	12/31/2015
	<b>Indicator/outcome</b>	Microenterprises Businesses Assisted: 6 Businesses
3-7	<b>Project name</b>	<b>Pasco Specialty Kitchen - Small Businesses (Job Creation/Service Area)</b>
	<b>Target area</b>	
	<b>Goals supported</b>	Community neighborhood & economic development
	<b>Needs addressed</b>	Community neighborhood & economic development
	<b>Funding</b>	CDBG EN: \$25,000 LOCAL: \$22,100
	<b>Description</b>	<b>18C-Microenterprise Assistance (Businesses)</b>
	<b>Location description</b>	110 South 4th Avenue - South of I-182/WA-12 and East of SR-395
	<b>Planned activity</b>	CDBG funds provide for continued operations of the Pasco Specialty Kitchen, a certified commercial incubator kitchen. By providing technical support to small food-related businesses the Pasco Specialty Kitchen improves their success rate by helping them to establish and achieve their goals. In consideration for technical assistance, the startup businesses agree to make jobs created available to low-to-moderate income persons in Pasco (Census Tract 202).

	<b>Target date</b>	12/31/2015
	<b>Indicator/outcome</b>	Jobs created/retained: 6 Jobs
<b>3-13</b>	<b>Project name</b>	<b>Pasco Specialty Kitchen - Small Businesses (Job Creation/Service Area)</b>
	<b>Target area</b>	
	<b>Goals supported</b>	Community neighborhood & economic development
	<b>Needs addressed</b>	Community neighborhood & economic development
	<b>Funding</b>	<b>CDBG EN: \$25,000 LOCAL: \$22,100</b>
	<b>Description</b>	14E-Rehab; Publicly or Privately-Owned Commercial/Industrial
	<b>Location description</b>	110 South 4th Avenue - South of I-182/WA-12 and East of SR-395
	<b>Planned activity</b>	CDBG funds provide for façade improvement at the Pasco Specialty Kitchen, a commercial kitchen incubator for start-up food related businesses (Census Tract 202).
	<b>Target date</b>	12/31/2015
	<b>Indicator/outcome</b>	Public service activities other than low/mod income housing benefit: 5,640 persons assisted
<b>4-8</b>	<b>Project name</b>	<b>CHIP Minor Rehab Program CAC</b>
	<b>Target area</b>	
	<b>Goals supported</b>	Increase and preserve affordable housing choices
	<b>Needs addressed</b>	Affordable housing creation, preservation, access and choice
	<b>Funding</b>	CDBG EN: \$40,000 PRIVATE: \$5,000
	<b>Description</b>	14A-Rehab; Single-Unit Residential
	<b>Location description</b>	Multiple sites within The City
	<b>Planned activity</b>	CDBG funds provide minor household repairs, energy efficient upgrades and hazardous material removal for low to moderate income households with priority given to those with housing burden greater than 30% and/or income less than 50% AMI, or in a target neighborhood.
	<b>Target date</b>	12/31/2015
	<b>Indicator/outcome</b>	Homeowner housing rehabilitated: 2 Households housing units
<b>5-9</b>	<b>Project name</b>	<b>Volunteer Park Play Equipment</b>
	<b>Target area</b>	
	<b>Goals supported</b>	Community neighborhood & economic development
	<b>Needs addressed</b>	Community neighborhood & economic development
	<b>Funding</b>	CDBG EN: \$125,000
	<b>Description</b>	03F-Parks, Recreational Facilities
	<b>Location description</b>	1125 N 4 <sup>th</sup> Ave - South of I-182/WA-12 and East of SR-395
	<b>Planned activity</b>	CDBG funds are requested for acquisition and installation of playground equipment at Kurtzman Park and installation of safety mat.
	<b>Target date</b>	12/31/2015
	<b>Indicator/outcome</b>	Public service activities other than low/mod income housing benefit: 5,640 persons assisted
<b>5-10</b>	<b>Project name</b>	<b>Kurtzman Park Play Equipment</b>
	<b>Target area</b>	
	<b>Goals supported</b>	Community neighborhood & economic development
	<b>Needs addressed</b>	Community neighborhood & economic development
	<b>Funding</b>	CDBG EN: \$125,000
	<b>Description</b>	03F-Parks, Recreational Facilities
	<b>Location</b>	331 S Wehe - South of I-182/WA-12 and East of SR-395

	<b>description</b>	
	<b>Planned activity</b>	CDBG funds are requested for acquisition and installation of playground equipment at Kurtzman Park and installation of safety mat.
	<b>Target date</b>	12/31/2015
	<b>Indicator/outcome</b>	Public service activities other than low/mod income housing benefit: 5,805 persons assisted
6-11	<b>Project name</b>	<b>Code Enforcement Officer</b>
	<b>Target area</b>	
	<b>Goals supported</b>	Community neighborhood & economic development
	<b>Needs addressed</b>	Community neighborhood & economic development
	<b>Funding</b>	CDBG EN: \$48,000 LOCAL: \$200,000
	<b>Description</b>	15-Code Enforcement
	<b>Location description</b>	South of I-182/WA-12 and East of SR-395
	<b>Planned activity</b>	CDBG funds provide a portion of the salary and benefits for one of three code enforcement officers to help bring approximately 500 residential properties into compliance with City codes. Code enforcement encourages property owners to maintain housing units to minimum property standards and improves neighborhood appearance in primarily low to moderate income neighborhoods (Census Tracts 201, 202, 203 and 204).
	<b>Target date</b>	12/31/2015
	<b>Indicator/outcome</b>	Housing code enforcement/foreclosed property care: 500 Households housing units
7-12	<b>Project name</b>	<b>Curb, Gutter, Sidewalk &amp; Roadway Improvements and install 20 ramps where missing or non-functional</b>
	<b>Target area</b>	
	<b>Goals supported</b>	Community neighborhood & economic development
	<b>Needs addressed</b>	Community neighborhood & economic development
	<b>Funding</b>	CDBG EN: \$42,072 LOCAL: \$250,000
	<b>Description</b>	03L-Sidewalks
	<b>Location description</b>	Various locations TBD - South of I-182/WA-12 and East of SR-395
	<b>Planned activity</b>	CDBG funds are requested to make area-wide street and sidewalk improvements in conjunction with the street overlay project, and replace areas of public sidewalks with ramp access (installing approximately 20 new ramps) for disabled persons.
	<b>Target date</b>	12/31/2015
<b>Indicator/outcome</b>	Public service activities other than low/mod income housing benefit: 1,700 persons assisted	

**Allocation Priorities and Barriers (AP35)**

Funding priorities are consistent with those stated in the Strategic Plan. The City of Kennewick intends to maximize the use of limited resources to ensure the highest benefit within the capacity to administer the program. Reduced funds have increased the challenge. Given the limited capacity, bricks and mortar projects resulting in visual physical improvements are important when those projects reduce barriers for physically impaired persons; result in the acquisition, construction or improvement to public facilities; and/or, result in neighborhood preservation and revitalization. High priority is also placed on projects that would result in enhancing the economic opportunities of residents.

The City likewise places a priority on bricks and mortar projects that result in the creation or preservation of housing for elderly or populations with special needs and social services projects to address community needs including projects to assist seniors or populations with special needs and disadvantaged youth.

Whenever feasible, projects that leverage additional funds and/or are coordinated with community partners are emphasized and given priority. The City does not anticipate obstacles to meeting the underserved needs addressed in the projects (within the anticipated funding levels).

**GEOGRAPHIC DISTRIBUTION (AP50)**

Revitalization efforts remain a priority in central Pasco where most of the aging housing stock is located. Pasco’s CDBG and HOME funds will be used to assist lower income residents of Pasco, priority will be placed on those activities that provide a benefit in the oldest sections of Pasco. This geographic area is primarily located in the SE quadrant of the city, south of I-182, and east of SR-395, and is characterized by a high percentage of families living at or below poverty level.

**AFFORDABLE HOUSING**

*Introduction (AP55)*

HOME goals are included in reporting by the City of Richland, the HOME lead.

**Table 4: One Year Goals for Affordable Housing by Support Requirements**

<b>One-Year Goals for the Number of Households to be Supported</b>	
Homeless	
Non-homeless	
Special needs	
Total	

**Table 5: One Year Goals for Affordable Housing by Support Type**

<b>One-Year Goals for the Number of Households to be Supported</b>	
Rental assistance	
Production of new units	
Rehab of existing units	3
Acquisition of existing units	
Total	

*Discussion (AP55)*



A goal of the three Cities is to provide decent affordable housing for its residents. To support this effort each city has programs to address this need. The following provides a general overview of the types of programs and projects that supports this effort.

- HOME – Down Payment Assistance Program. Each City provides a down payment program, providing funds for low and moderate income first time homebuyers.
- HOME – CHDO. Support efforts of a CHDO to develop single family homeownership units.

## **PUBLIC HOUSING**

### **Actions to Support Public Housing Needs (AP60)**

The City of Pasco will help address the needs of public housing and activities in 2014 by continuing to work closely with and supporting efforts of the Housing Authority of the City of Pasco and Franklin County. The City and Authority will continue to coordinate housing activities throughout the City.

### **Actions to Encourage Residents (AP60)**

The Housing Authority of the City of Pasco and Franklin County is in the process of reinstating the resident council.

## **HOMELESS AND OTHER SPECIAL NEEDS ACTIVITIES (AP65)**

The three cities will continue to be involved in the Benton Franklin Human Services planning efforts. The BFHS developed a plan for the homeless with the express purpose of giving nonprofit and government agency providers a “road map” of actions to follow to reduce homelessness in Benton and Franklin Counties. The plan is a concerted effort by numerous agencies, including the three cities, to develop a common understanding of the needs of the homeless and to agree upon a coordinated plan to improve services and housing for homeless. The goal of the plan is to move homeless individuals and families through a continuum of housing and supportive services leading them to permanent housing with the highest level of self-sufficiency they can achieve.

### ***Assessing Individual Needs (AP65)***

Richland, Kennewick and Pasco will continue to encourage cooperation in sharing information to identify existing resource that might be available to meet the needs of the homeless, or those at risk of becoming homeless. Staff from the Cities will also participate in and support the annual Point-in-Time Count in Benton and Franklin counties scheduled for January 2015.

### ***Addressing Emergency Shelter and Transitional Housing Needs (AP65)***

Emergency Solutions Grant funds are not directly administered by the Continuum of Care. However, the Continuum consults on funding decisions. The cities do not address emergency shelter and transitional housing needs of homeless, except through their involvement with Benton Franklin Community Action Committee (BFCAC) and Benton Franklin Human Services. The three cities do not receive ESG funds but will continue to support the development of homeless housing through community resources such as, potentially, the HOME program and 2060 and 2163 Recording Fee resources, as they have in the past (such as the recent rehabilitation and sale of a duplex for use as transitional housing for families).

***Transitions to Permanent Housing and Homeless Prevention (AP65)***

The City of Pasco sold a HOME-assisted unit to BFCAC. The unit will be used to house four individuals transitioning out of homelessness. BFCAC will provide supportive managed care and subsidized rent to assist clients achieve self-sufficiency.

Pasco awarded CDBG funds to Elijah Family Homes for the Transition to Success Program to avoid homelessness due to previous addiction related offenses.

***Assistance with Discharge Housing and services (AP65)***

Except for involvement with BFCAC, the three Cities don't provide assistance to those being discharged from publicly funded institutions or receiving assistance from public or private agencies.

**BARRIERS TO AFFORDABLE HOUSING (AP75)**

The purchase price and downpayment of a home generally serves as a significant barrier to affordable homeownership opportunities, particularly for lower income households. Local HUD-funded housing programs provide affordable housing opportunities for lower-income households by financing down payment assistance. Affordable housing opportunities are also available through programs for minor home repairs and weatherization upgrades to existing homes, decreasing energy costs for low income households.

All three cities encourage infill development to preserve older neighborhoods, and support increase of housing densities in areas where adequate public facilities and services (police and fire protection, schools, water, sewer, and drainage) are in place or can easily be provided.

Excessive development costs and associated fees, recent increases in costs for energy, and rising housing prices are all potential barriers to affordable housing. Pasco is an entry-level residential growth center. Housing in Pasco is influenced by a variety of public policies and actions that can either have short-term impacts or long-term implications for affordable housing. Pasco regularly monitors available land, zoning, land use, permitting processes, utilities and transportation to accommodate projected population increases and housing requirements of all income groups.

## **OTHER ACTIONS**

### *Introduction (AP85)*

Because of the layout of the Tri-Cities, Benton and Franklin Counties are taking a more regional approach for addressing obstacles to underserved needs. One of the challenges to meeting underserved needs by any one group is the lack of staff capacity, financial resources, and supportive services necessary to address all needs. All three cities attend, support and are active members of Continuum of Care, an organization comprised of local non-profit, housing, public service, correctional, and government agencies throughout Benton and Franklin counties. By maintaining open communication, collaboration, and partnering efforts among all groups, and reducing duplication of effort, more needs of lower income people can be met.

### **Actions to Meet Underserved Needs (AP85)**

Decent housing can be made available to those below 30% median income by joining forces with community advocates such as the Benton Franklin Home Base Housing Network, Benton Franklin Community Action Committee and the Department of Human Services to provide affordable housing for this underserved population. Typical projects to meet this goal would be family shelter, domestic violence shelter, developmentally disabled and chronically mentally disabled housing, elderly housing, migrant farmworker housing, homeless prevention rapid rehousing programs and state and local housing trust funds. The City supports the efforts of local non-profit agencies to meet needs of underserved populations.

### **Actions toward Affordable Housing (AP85)**

The City will continue to support the efforts of various nonprofit agencies, housing authorities and CHDO's to provide affordable housing opportunities for special needs populations. Rehabilitation priority is given by the City and by Benton Franklin CAC Energy Efficient Healthy House Program to those homes occupied by frail elderly or homeowners and renters with disabilities. City staff will be available to assist in identifying potential funding sources and provide technical assistance within staff capacity, and will remain receptive to forming partnerships with other entities to assure vulnerable populations are able to reside in decent, safe housing.

### **Actions to Reduce Lead-Based Paint Hazards (AP85)**

The City will undertake the following actions in program years 2015-2019 to increase community awareness of lead based paint and its hazards. The City will provide education on lead based paint including information on Safe Work Practices, actions to take when rehabbing or remodeling a home, and steps to take if exposure to lead hazards is suspected.

The pamphlets “Renovate Right” and “Protect Your Family from Lead in Your Home” published by Washington Department of Commerce and Environmental Protection Agency (EPA) will be distributed to all potential housing clients, and be available via online links from the City’s website.

In compliance with Program Update 05-11, the Lead Based Paint (LBP) Safe Checklist is utilized to evaluate applicability of the lead safe housing rule to CDBG and HOME funded projects. The City will work with pre-qualified contractors to perform testing as necessary to identify lead hazards, and assure compliance after remediation work through clearance exams as required for persons assisted with CDBG or HOME funds.

#### **Actions to Reduce Number of Poverty-Level Families (AP85)**

Several activities may be undertaken to decrease cost-burdens for lower income people such as the various housing programs offered by the City and the Tri-Cities HOME Consortium, such as Local Improvement District (LID) Assistance Programs, life skills training, and the various public/social service programs offered. The Cities support economic development projects that create jobs or provide education or training to enable people to become self-sufficient and have an opportunity to work at living wage jobs. Neighborhood improvement plans inventory and designate neighborhoods for revitalization. Targeted revitalization of neighborhoods should increase the ability to impact the lives of lower income residents who reside there, and promote these areas as a desirable place to live with connectivity to other desirable neighborhoods.

The City will continue to provide support for very low income seniors and disabled households by reducing their water bills. Discounts for electricity and refuse are also offered by Franklin County Public Utility District (PUD) and Basin Disposal. The City will continue housing programs such as the Owner-Occupied Rehab Program, Down Payment Assistance Program, and the Infill Homeownership Program. Pasco also continues to assist in funding various public/social service programs that meet basic needs of lower income or special needs populations. The City continues to support efforts in the community to create job opportunities that pay living wage rates and provide training opportunities to reduce poverty.

#### **Actions to Develop Institutional Structure (AP85)**

The City will pursue various activities outlined in the 2015-2019 Consolidated Plan to strengthen and coordinate actions with housing, nonprofit, and economic development agencies. Staff will continue to participate in the Continuum of Care Task Force to assist in the coordination of government agencies, nonprofit organizations, housing developers, social service providers, and Continuum of Care providers to meet the needs of the homeless. Pasco staff will participate in the Point-in-Time Count of the homeless, used to measure community trends. The City will, within staff capacity, continue to encourage and support joint applications for resources and programs among housing and service providers.

#### **Actions to Enhance Coordination (AP85)**

The City supports efforts by other agencies to apply for, or leverage other funding sources that might become available during the year. City staff will be available to provide written and verbal support of projects that meet a Housing and Community Development need as identified in the 2010-2015 Consolidated Plan, and will assist other organizations to apply for funds from other local, state or federal resources within staff capacity.

**PROGRAM SPECIFIC REQUIREMENTS**

*Introduction (AP90)*

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

**Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)**

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogramed	\$8,000.00
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee’s strategic plan	\$0.00
3. The amount of surplus funds from urban renewal settlements	\$0.00
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	\$0.00
5. The amount of income from float-funded activities	\$0.00
<b>Total Program Income</b>	<b>\$8,000.00</b>

**Other CDBG Requirements**

1. The amount of urgent need activities	\$0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income	95%