



Building Division
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WINDOW/DOOR INSTALLATION APPLICATION REQUIREMENTS

Building permits are required when replacing windows; please list each window that is being replaced below.

	Existing Window/Door Size	New Window/Door Size
Bedroom 1 ▶ see requirements		
Bedroom 2 ▶ see requirements		
Bedroom 3 ▶ see requirements		
Bedroom 4 ▶ see requirements		
Kitchen		
Dining Room		
Living Room		
Family Room		
Basement Room		
Other _____		
Other _____		

Safety Glazing (example: tempered glass, etc...) is typically required when:

1. A window is within 24" (twenty four inch) arch of a door in the closed position.
2. A window is within 60" (sixty inch) vertically of a bathtub, shower stall, hot tub, whirlpool, saunas or steam rooms.
3. Windows adjacent to stairways, landings and ramps within 36" horizontally of a walking surface or within 60" vertically.
4. Windows adjacent to stairways within 60" horizontally of the bottom tread of a stairway in any direction when the exposed surface of the glazing is less than 60" above the nose of the tread.

▶ All Bedroom windows must meet minimum egress. Egress windows must have a minimum of 5.7 Sq. Ft. of openable area, 20" minimum opening width, 24" minimum opening height and must have a maximum sill height of 44" measured from finished floor.