



2008 ANNUAL PLAN
Supplement to the 2005-2009
CONSOLIDATED PLAN
CDBG-R Amendment

CITY OF PASCO, WASHINGTON

525 N 3rd Avenue, PO Box 293, Pasco, WA 99301

TABLE OF CONTENTS

GENERAL	2
EXECUTIVE SUMMARY	2
GENERAL QUESTIONS	2
MANAGING THE PROCESS	3
CITIZEN PARTICIPATION	4
MONITORING	5
PERFORMANCE MEASUREMENT SYSTEM	5
COMMUNITY DEVELOPMENT.....	6
PUBLIC FACILITIES AND COMMUNITY INFRASTRUCTURE	6
MAPS.....	9
TABLE 1 2008 CDBG-R FUND SUMMARY.....	11
CDBG-R ACTIVITY DATA SPREADSHEET AND TABLE 3.....	12
APPLICATION FOR FEDERAL ASSISTANCE/CDBG SF-424	16

FIGURES AND TABLES

Figure 1: Below Poverty Level	9
Figure 2: Vicinity Map.....	10

City of Pasco

Narrative Responses

GENERAL

EXECUTIVE SUMMARY

The City of Pasco is an entitlement community under Title 1 of the Housing and Community Development Act of 1974 and receives federal funds annually from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) Program. In addition, the three cities of Richland, Kennewick and Pasco have formed a consortium and are eligible to receive federal HOME dollars from HUD on an annual basis. Richland serves as the lead entity for the consortium, and acts as the administrative, monitoring, and reporting agency for the Tri-Cities HOME Consortium to HUD.

The purpose of the American Recovery and Reinvestment Act (ARRA) of 2009 is an effort to jumpstart the economy, create or save of jobs, and address under-funded challenges in our country. The U.S. Department of Housing and Urban Development (HUD) administers formula grants to entitled states, cities and counties to develop viable communities. The American Recovery and Reinvestment Act Title XII allocated \$1 billion for the Community Development Block Grant (CDBG) program. Communities receiving CDBG funds are permitted to carry out a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and providing improved community facilities and services. Priority will be given to projects that can award contracts based on bids within 120 days.

As a CDBG entitlement city, the City of Pasco was allocated \$163,082 by a formula grant. Use of these funds requires a significant amendment to the 2008 Annual Action Plan. Citizen participation requirements for significant amendment to the Annual Plan will apply. Selected projects should be “shovel ready” at release of funds to meet timeliness ratios required by HUD.

GENERAL QUESTIONS

GEOGRAPHIC DISTRIBUTION

The total land area of the Kennewick-Pasco-Richland metropolitan statistical area (MSA) spans a total area of 2,945 square miles and had a population of 192,696 in the year 2000. The population of this metro area increased to 228,992 in the year 2007.¹ The population in Pasco has increased from 32,066 in the year 2000 to 44,190 in the year 2005. In the year 2008, the population of Pasco was estimated at 52,290.² This sharp increase in population growth ranked Pasco fourth within the State of Washington in 2008, Renton and Auburn ranked second and third behind Seattle due to annexation.

Revitalization efforts remain a priority in central Pasco where most of the aging housing stock is located in Census Tracts 201 and 202. Pasco’s CDBG and HOME funds will be used to assist lower income residents of Pasco, with priority placed on those activities that provide a benefit in the oldest sections of Pasco. This geographic area is primarily located in central Pasco (Census Tracts 201, 202, 203 and 204), and is

¹ Population Estimates Program, U.S. Bureau of the Census

² Datasource: April 1 Population of Cities, Towns, and Counties, Office of Financial Management

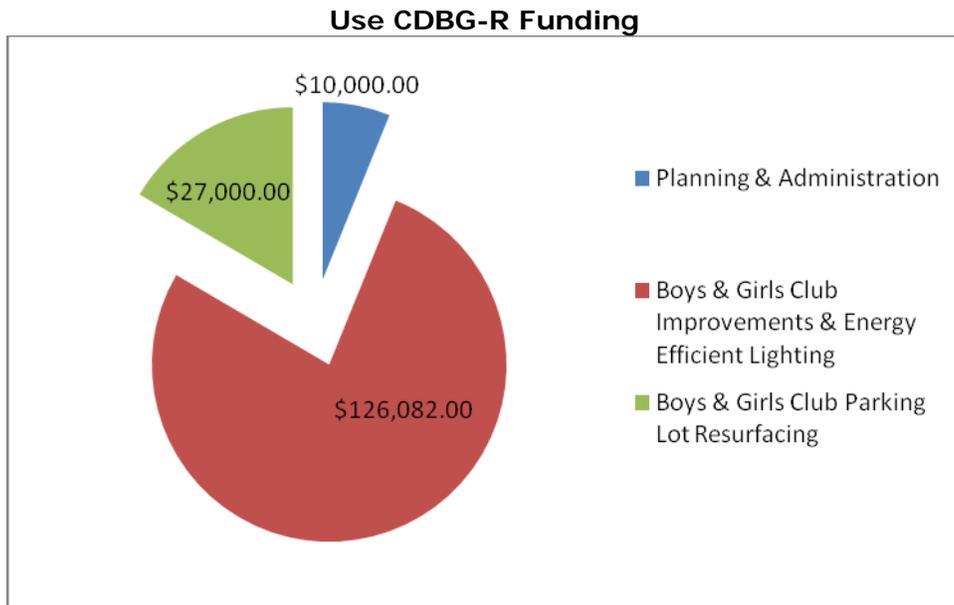
characterized by a high percentage of families living at or below poverty level (see Figure 1: Below Poverty Level).

Pasco intends to use CDBG-R dollars for to improve the Boys & Girls Club main branch, a very highly used public facility that provides priority public services in the older neighborhoods of central Pasco (Census Tracts 201,202, 203 and 204).

RESOURCES

The activities proposed in this 2008 Annual Action Plan amendment will be funded by a CDBG-R entitlement grant totaling \$163,082. CDBG and HOME funds are vital funding resources in the community that are used in conjunction with local, state, and other federal funds.

The 2008 CDBG-R Allocations and Annual Work Plan approved by Pasco City Council in Resolution No. 3160 allocated funding for projects as categorized in the figure below, Percent of Use CDBG Funding. See Table 1: CDBG Fund Summary for funding per project.



The City of Pasco supports efforts by other agencies to apply for, or leverage other funding sources that might become available during the year. City staff will be available to provide written and verbal support of projects that meet a Housing and Community Development need as identified in the 2005-2009 Consolidated Plan, and will assist other organizations to apply for funds from other local, state or federal resources within staff capacity.

MANAGING THE PROCESS

The cities of Pasco, Richland, and Kennewick are each responsible for implementing and administering CDBG programs funded through the Annual Action Plan process. Pasco is a member of the Tri-Cities HOME Consortium along with Richland and Kennewick. The City of Richland serves as the lead entity for the Tri-Cities HOME Consortium, and is responsible as the administrative, monitoring and reporting agency to HUD.

The City of Pasco Planning Commission is responsible for reviewing Proposals for CDBG funding proposals and making a recommendation to City Council. Local needs identified through community meetings, result in goals and objectives and the needs are matched to strategies identified in the Tri-Cities 2005-2009 Consolidated Plan. Various methods were used to aid in the development of the 2008 Annual Action Plan. These included public hearings, advertisements in local newspapers in both English and Spanish languages, and direct mailings to agencies and organizations that serve under-represented and lower income populations. In addition, existing and prior community plans, studies, and resources were utilized. Information is gathered during the biennial Citizen's Forum, conducted in even numbered years, and neighborhood meetings.

Given its overall management of the CDBG process, Pasco will monitor each activity and provide assistance where needed. This includes providing advice over terms and conditions, Davis-Bacon Act, construction method of contracting, requirements for CDBG-R stimulus transparency, monitoring and reporting, and other important flow down requirements of HUD.

CITIZEN PARTICIPATION

The City of Pasco participated in a joint and individual city citizen participation process in the development of the Consolidated Plan and Annual Action Plans. Public notices were published in La Voz, a local Hispanic newspaper, and the Tri-City Herald. The City of Pasco overall Citizens Participation Plan is on pages 269-274 of the Consolidated Plan. In 2009, the City of Pasco will participate in joint and individual city citizen participation processes in the development of the 2010-2014 Tri-Cities Consolidated Plan.

A display ad was published in the Tri-City Herald in English on April 5 & 12, May 10 & 17, 2009 and La Voz Hispanic Newspaper in Spanish on April 2 & 9, May 7 & 14, 2009 announcing public hearings on April 16, 2009 and May 21, 2009 to discuss proposed allocation of the 2008 CDBG-R funds.

The City of Pasco received five applications for requests totaling \$423,938. The amount available for distribution to projects in 2009 is \$163,082 with a restriction that no more than 10 percent of the anticipated 2008 CDBG-R award be available for planning and administration. On April 16, 2009 and May 21, 2009, the Planning Commission held public hearings and heard oral presentations from applicants for 2008 CDBG-R funds. Planning Commission forwarded their recommendations to Pasco City Council for action.

On May 26, 2009, a workshop was held before Pasco City Council to consider the Planning Commission's recommendations for 2008 CDBG-R allocations and work plan. At the June 1, 2009 regular meeting Council approved the 2008 CDBG-R Annual Work Plan as recommended in Resolution No. 3160.

Agenda reports for Planning Commission and City Council meetings are posted on the City's website, and made available at the public library and city hall for public review. A display ad published in the Tri-City Herald and La Voz on May 28, 2009 beginning the 7-day review period. The 2008 Annual Action Plan amendment was posted again on the city's website and made available at city hall for public review. No comments were received by the June 4, 2009 deadline. The 2008 Annual Action Plan amendment was submitted to HUD by June 5, 2009.

The 2009 Annual Action Plan is available on the City website (www.pasco-wa.gov) for review. Hearing impaired persons may call toll free (888) 543-6598 Voice/TTY for assistance.

SPACE RESERVED FOR COMMENTS RECEIVED DURING A 7-DAY PUBLIC REVIEW PERIOD WHICH EXPIRED ON JUNE 4, 2009. NO COMMENTS WERE RECEIVED.

MONITORING

The City of Pasco is responsible for monitoring the CDBG program sub-recipients to ensure compliance with all federal, state and local rules, regulations and laws. This is accomplished through phone conversations, written correspondence, desk monitoring and at least one on-site monitoring visit per year. If an activity is determined to be “high risk”, more on-site monitoring visits will be conducted. Technical assistance is offered throughout the year, both to new and existing sub-recipients. Sub-recipients are required to provide written quarterly reports to identify progress made in the program and how funds have been used. At the end of each year, a final recap report is also submitted by subrecipients to assist in analyzing strengths and weaknesses of their activity.

Funding available under the Recovery Act has clear purposes—to stimulate the economy through measures that modernize the Nation’s infrastructure, improve energy efficiency, and expand educational opportunities and access to health Care. The City of Pasco intends to use CDBG-R funds for hard development costs associated with infrastructure activities that provide basic services to residents and activities that promote energy efficiency and conservation through rehabilitation or retrofitting of existing buildings.

PERFORMANCE MEASUREMENT SYSTEM

In 2009, Pasco will continue to use the Community Planning and Development (CPD) Outcome Performance Measurement System developed to measure the impact CDBG dollars is making in the community and assist in measuring program and sub-recipient performance. These actions will identify potential areas of concern and assist in making necessary changes to ensure programs operate efficiently and effectively. There are three main components to the CPD Outcome Performance Measurement System—Objectives, Outcomes, and Indicators.

The following table will be used to identify specific Objectives and Outcomes that will be associated with individual activities.

	OUTCOME #1 AVAILABILITY/ ACCESSIBILITY	OUTCOME #2 AFFORDABILITY	OUTCOME #3 SUSTAINABILITY
OBJECTIVE #1 SUITABLE LIVING ENVIRONMENT (SLE)	1.1 Enhance suitable living environment through new/improved accessibility/availability	1.2 Enhance suitable living environment through new/improved affordability	1.3 Enhance suitable living environment through new/improved sustainability
OBJECTIVE #2 DECENT HOUSING (DH)	2.1 Create decent housing with new/improved availability/accessibility	2.2 Create decent housing with new/ improved affordability	2.3 Create decent housing with new/improved sustainability
OBJECTIVE #3 CREATE ECONOMIC OPPORTUNITY (EO)	3.1 Provide economic opportunity through new/improved availability/accessibility	3.2 Provide economic opportunity through new/improved affordability	3.3 Provide economic opportunity through new/improved sustainability

INDICATORS

Once the program purpose (objective), and intended result (outcome) have been established, the next step is to identify how to measure progress toward achieving the intended results. There are 18 key indicators that HUD will use to assist in demonstrating the benefits that result from the expenditure of CDBG or HOME funds. A standardized reporting format in the Integrated Disbursement Information System (IDIS) system will be utilized, based on the type of activity that will be undertaken. This will result in national uniform reporting from all jurisdictions in order to better track the effectiveness of the CDBG and HOME Programs.

Specific “Indicators” will be automatically assigned by HUD when an activity is identified and set up in the IDIS system, however, each project may have several indicators that will be reported depending upon the scope and purpose of the project. Specific Indicators are as follows:

1. Public facility or infrastructure activities
2. Public service activities
3. Geographically targeted revitalization effort
4. Number of commercial facade treatment/business building rehabs that are not target area based
5. Number of acres of brownfields remediated that are not target area based
6. Number of new rental units constructed that are affordable, 504 accessible, qualify as Energy Star, are occupied by special needs populations, etc.
7. Number of rehabilitated rental units that are affordable, 504 accessible, qualify as Energy Star, are occupied by special needs populations, etc.
8. Number of Homeownership units constructed, acquired, and/or acquired with rehabilitation, number that are affordable, how many years affordable, 504 accessible, qualify as Energy Star, are occupied by special needs populations, etc.
9. Number of owner occupied units rehabilitated or improved that are brought from substandard to standard condition, qualify as energy efficient, are now; compliant with lead safe housing rules, accessible for persons with disabilities, occupied by special needs populations, etc.
10. Assistance of down payment/closing costs to homebuyers to purchase a home, number of first time homebuyers, number who receive housing counseling
11. Number of households with short-term rental assistance, number of special needs households, number of homeless households, etc.
12. Number of homeless persons given overnight shelter
13. Number of beds created in overnight shelter or other emergency housing
14. Number of households that received emergency financial assistance to prevent homelessness, or received emergency legal assistance to prevent homelessness
15. Jobs created for previously unemployed, number that now have access to employer sponsored health care, types of jobs created, training provided, etc.
16. Jobs retained
17. Number of new or existing businesses assisted and the DUNS number of the business. (HUD will now track the number of new businesses that remain operational for 3 years after assistance.)
18. Number of assisted businesses that provides goods or services to meet needs of the service area/neighborhood/community.

COMMUNITY DEVELOPMENT

PUBLIC FACILITIES AND COMMUNITY INFRASTRUCTURE

It is sometimes too easy to look at a community’s capital needs on an item-by-item basis without fully addressing the tradeoff or true costs. Because the sources of money necessary for capital expenditures are always limited, the emergence of one funded project means the setback for another important project. The loss of another needed budget item exacts a price, whether it is social or physical. However, care needs to be taken to avoid the tendency to be overly optimistic about a community’s expected growth and to anticipate or forecast development of industry, commerce and housing areas for some “ultimate” state of growth. Capital improvement projects are to be based upon the needs of the community and are to be consistent

with, and promote the City's Comprehensive Plan. Projects may range from routine street overlays or the replacement of several valves in the water system, to construction of a baseball stadium.

In Pasco, CDBG activities which are part of the infrastructure in the City receive more than the regular review process to determine the value rating to the citizens living in Pasco, particularly living in the low-to-moderate income neighborhoods. In these neighborhoods, bricks and mortar projects which result in physical improvements are identified as a high priority need. In 2009, improvements to public facilities and community infrastructure projects will total \$163,082. Two projects will utilize 94% of funds expected to be available.

Boys & Girls Club Energy Efficient Improvements - Requested: \$132,593
Recommended: \$126,082

The Boys & Girls Club occupies an old school building in Pasco. Over the years, the building has slowly been renovated to accommodate the 2,021 members. Approximately 225 school age children per day enjoy the many educational and recreation activities offered at this facility. Over the past few years, windows have been replaced for energy efficiency, an aging HVAC system was replaced, and two of three aging roofs on the facility were replaced further improving energy efficiency at the facility. In 2008, The Boys & Girls Club received \$156,000 to remodel the main branch games room. This project required installation of fire doors resulting in the removal of a traffic control check point from the project. Additional funds are being requested to further enhance safety and improve energy efficiency at this facility as follows:

- Replace original gymnasium light fixtures from 1954 with modern, energy efficient lights, provide a check gate for traffic control within the center,
- Replace the one aged roof remaining on the facility from prior projects,
- Seal asbestos hallway floor tiles and cover with carpet tile, replace classroom flooring in two rooms, and
- Make energy efficient improvements to the existing HVAC system and facility lighting.

Overall these public facility improvements would improve programmable space with enhanced safety and energy efficient features. The Boys & Girls Club is requesting \$132,593 for these additional projects, \$126,082 is recommended, non-CDBG funds totaling \$6,311 will be utilized for completion of the lighting projects.

Currently the Boy & Girls Club is approved for \$50,000 in program year 2009 to remodel the stage area of the gymnasium to improve lighting and safety in the program area for the kindergarten. The additional tasks recommended above would increase the project cost by \$126,082, bringing the combined contract ceiling for these projects to \$176,082 if funded. The public facility improvements would benefit low-moderate income children in Census Tracts 201, 202, 203 and 204.

Boys & Girls Club Parking Lot Resurfacing - Requested: \$27,000
Recommended: \$27,000

The current condition of the parking lot does not allow people with disabilities to travel free of hazards. The existing parking lot at this facility has lifts as high as 4 inches, creating trip hazards. Existing cracks have allowed water to penetrate under the asphalt, compromising the integrity of the parking lot and further compounding the problem.

This proposed project would remove all of the asphalt and repair grading to allow for proper control of storm water. This parking lot would be tied in with the existing parking lot to the south of the building, creating a uniform parking lot free of hazards. The public facility improvements would benefit low-moderate income people in Census Tracts 201, 202, 203 and 204.

ARRA Program Administration - Requested: \$16,308
Recommended: \$10,000

Program administration for the American Reinvestment Recovery Act has been capped at 10% in comparison to the 20% normally allowable for CDBG entitlement funds. This program requires transparency and reporting to stimulus funds. These administrative funds pay for planning and administration in direct connection with monitoring expenditure of these funds. Due to the shortened timelines, day-to-day monitoring will most likely be required to meet these requirements.

GOAL III – PROVIDE PRIORITY PUBLIC FACILITIES					
<i>Desired Outcome: Lower income residents have access to priority public facilities.</i>					
<i>Goal/ Strategy/ Objective</i>	<i>Name/Project</i>	<i>Amount Recommended</i>	<i>Performance Objective</i>	<i>Performance Outcome</i>	<i>Indicator</i>
III/1	Boys & Girls Club - Energy Efficient Improvements and Safety Enhancements	\$126,082	Suitable Living Environment	Availability / Accessibility	1 Public Facility Improvements
II/1	Boys & Girls Club - Parking Lot Replacement	\$27,000	Suitable Living Environment	Availability / Accessibility	1 Public Facility Improvements

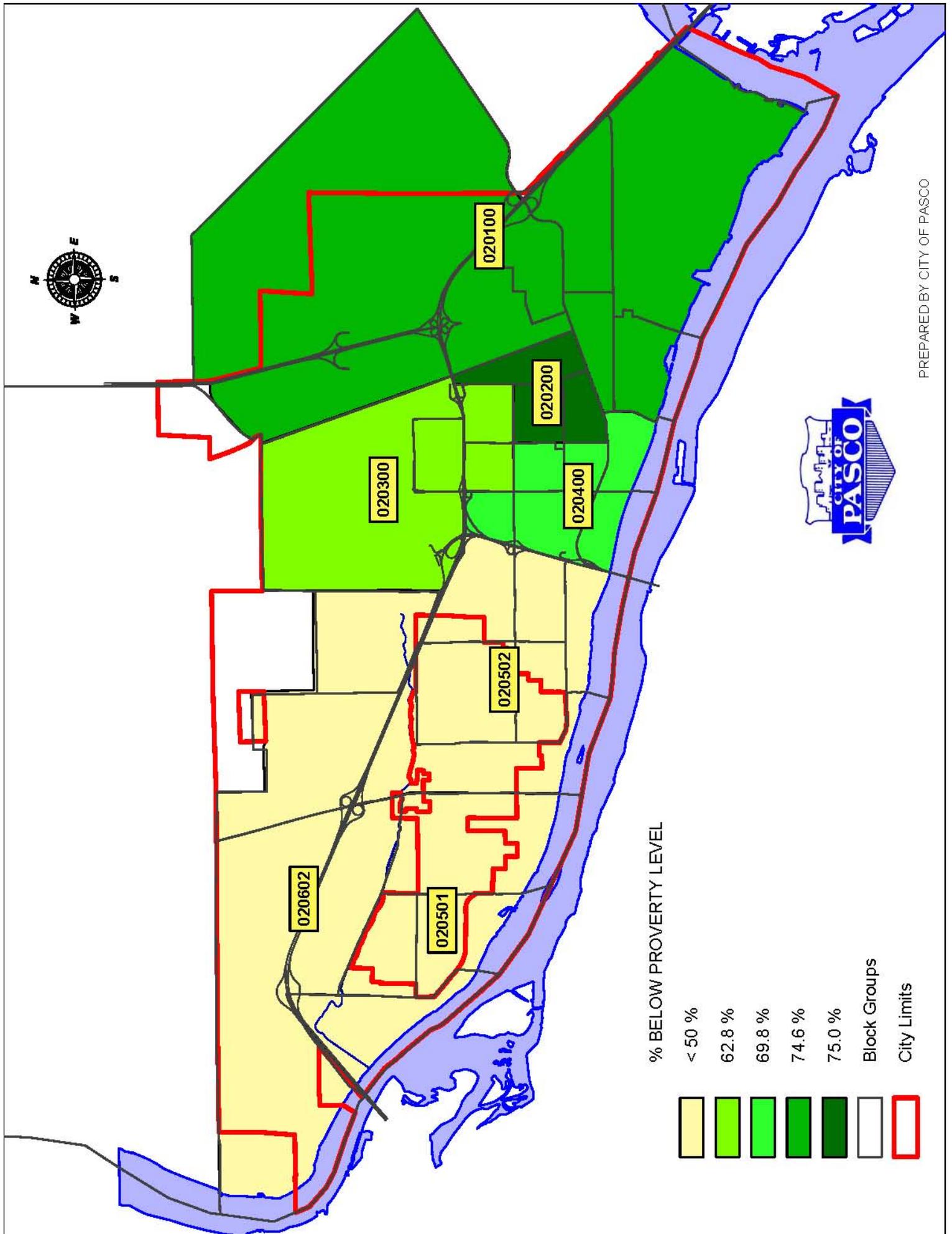


Figure 1: Below Poverty Level

BOYS & GIRLS CLUB ACTIVITY

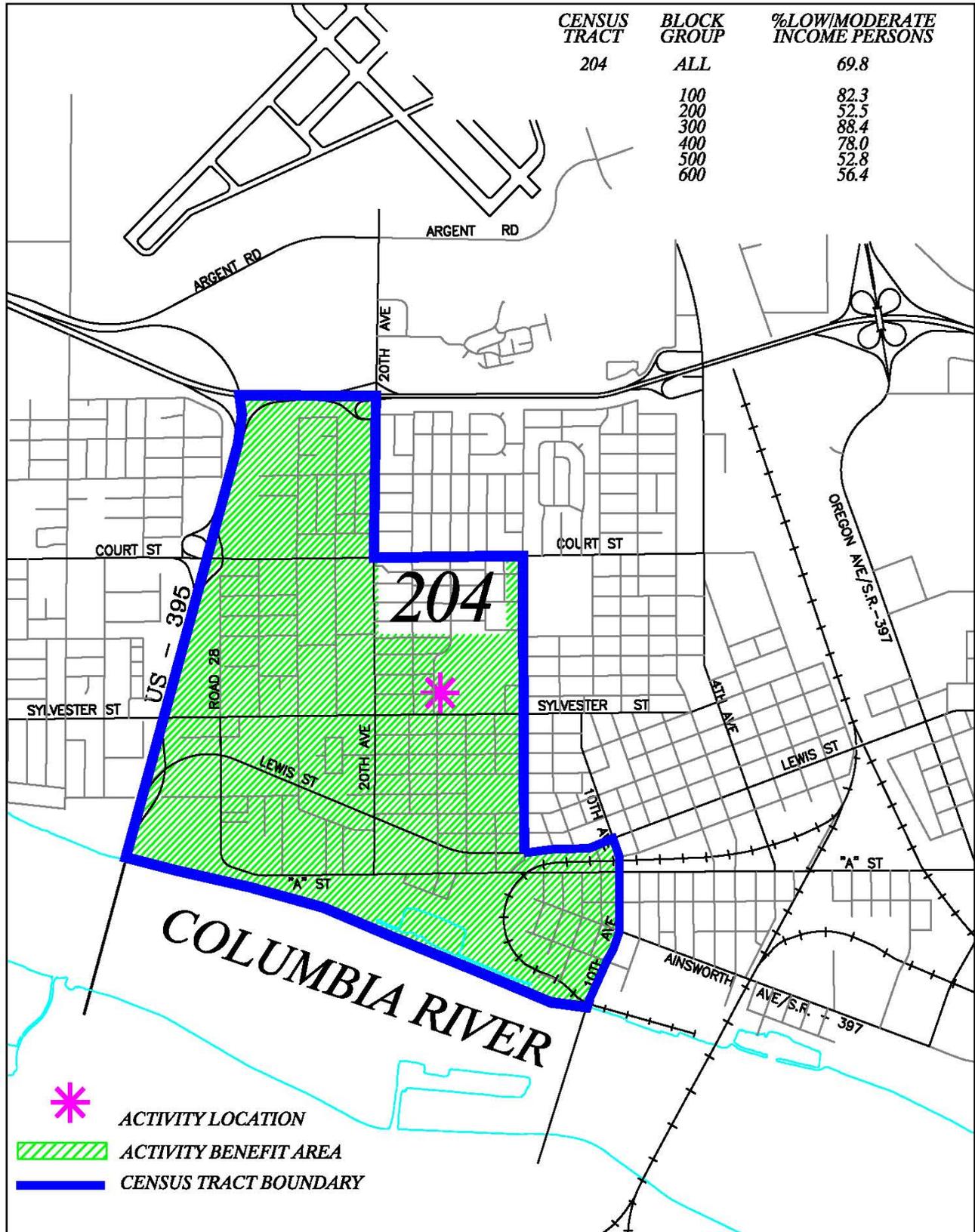


Figure 2: Vicinity Map

TABLE 1
2008 CDBG-R FUND SUMMARY

LOCID	Recipients	ACTIVITY / AGENCY NAME	CDBG REQUEST	NonCDBG FUNDS Contribution	STAFF RECOMMEND	PLANNING COMMISSION RECOMMEND	CITY COUNCIL APPROVAL
30	City of Pasco-Comm Dev	Planning & Administration	\$16,308.00	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00
*31	Boys & Girls Club of Benton & Franklin Counties	Boys & Girls Club Improvements & Energy Efficient Lighting	\$132,593.00	\$6,311.00	\$126,082.00	\$126,082.00	\$126,082.00
32	City of Pasco-ACS	Boys & Girls Club Parking Lot Resurfacing	\$27,000.00	\$0.00	\$27,000.00	\$27,000.00	\$27,000.00
33	City of Pasco-ACS	Martin Luther King Center - HVAC & Hot Water Heater Energy Efficient Improvements	\$85,000.00	\$0.00	\$0.00	\$0.00	\$0.00
34	City of Pasco-Public Works	Kurtzman Park Sidewalk, Curb, Gutter & Roadway Improvements	\$163,082.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$423,983.00	\$6,311.00	\$163,082.00	\$163,082.00	\$163,082.00

Table 1: CDBG Fund Summary

FY 2008 Entitlement	\$ 163,082
Total Funds Available	\$ 163,082
Proposals Received	\$ 423,983
SURPLUS/DEFICIT	\$ (260,901)

CDBG-R ACTIVITY DATA SPREADSHEET AND TABLE 3

RESPONSIBLE ENTITY

<p>Jurisdiction(s): City of Pasco, Washington PO Box 293 Pasco, WA 99301</p> <p>Jurisdiction Web Address: <ul style="list-style-type: none"> • www.pasco-wa.gov </p>	<p>CDBG-R Contact Person: Angie Pitman</p> <p>Address: PO Box 293 Pasco, WA 99301</p> <p>Telephone: (509) 543-5739</p> <p>Fax: (509) 545-3499</p> <p>Email: pitmana@pasco-wa.gov</p>
--	--

SUBRECIPIENT

<p>Jurisdiction(s): City of Pasco, Washington PO Box 293 Pasco, WA 99301</p> <p>Jurisdiction Web Address: <ul style="list-style-type: none"> • www.pasco-wa.gov </p>	<p>CDBG-R Contact Person: Ron McHenry Boys & Girls Club</p> <p>Address: 801 N 18th Pasco, WA 99301</p> <p>Telephone: (509) 543-9980</p> <p>Fax: (509) 543-9981</p> <p>Email: ron@kidexpert.org</p>
--	---

SUBRECIPIENT

<p>Jurisdiction(s): City of Pasco, Washington PO Box 293 Pasco, WA 99301</p> <p>Jurisdiction Web Address: <ul style="list-style-type: none"> • www.pasco-wa.gov </p>	<p>CDBG-R Contact Person: Dan Dotta Administrative & Community Services</p> <p>Address: PO Box 293 Pasco, WA 99301</p> <p>Telephone: (509) 543-5759</p> <p>Fax: (509) 543-5758</p> <p>Email: dottad@pasco-wa.gov</p>
--	---

CDBG-R
Activity Data Spreadsheet

Jurisdiction/Grantee Name: CITY OF PASCO, WASHINGTON		CDBG-R Fomula Grant Amount: \$163,082				Date: 5/26/2009	
Activity Name	Activity Description	Eligibility (Regulatory or HCDA Citation)	National Objective Citation	CDBG-R Project Budget (\$)	Additional Recovery Funds (\$)	Other Leveraged Funding (\$)	Total Activity Budget
ARRA Program Administration	CDBG-R funds are used to plan, administer and deliver housing and community needs, ensure compliance with local, state and federal rules, regulations and laws, and provide for the successful delivery of programs that primarily benefit low to moderate income people.	24 CFR 570.206		\$ 10,000.00			\$ 10,000.00
Boys & Girls Club – Energy Efficient Features and Safety Enhancement	CDBG-R funds are used to make energy efficient improvements to the facility: replace original gymnasium light fixtures from 1954 with modern, energy efficient lights, provide a check gate for traffic control, replace one aged roof, make energy efficient improvements to the existing HVAC system and facility lighting systems, seal asbestos hallway floor tiles with carpet tile, and replace worn flooring in two classroom. Overall these public facility improvements would improve programmable space with energy efficient features and enhanced safety.	25 CFR 570.201(c)	26 CFR 570.208 (a)(1)	\$126,082.00		\$ 6,511.00	\$132,593.00
Boys & Girls Club - Parking lot replacement	CDBG-R funds are used to replace the parking lot at the Boys & Girls Club. The existing parking lot has vertical lifts as high as 4 inches, creating trip hazards. Existing cracks have allowed water to penetrate under the asphalt compromising the integrity of the parking lot. In the current condition, the parking lot does not allow people with disabilities to travel free of hazards. This project will remove all the asphalt and repair the grading to allow for proper storm water control and tie in the parking lot to the south of the building to provide a uniform parking area free of hazards.	26 CFR 570.201(c)	27 CFR 570.208 (a)(1)	\$ 27,000.00			\$ 27,000.00

Table 3
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Pasco, 525 North 3rd Avenue, Pasco, WA 99301

Priority Need:

Project Title: ARRA Program Administration

Project Description:

CDBG-R funds are used to plan, administer and deliver housing and community needs, ensure compliance with local, state and federal rules, regulations and laws, and provide for the successful delivery of programs that primarily benefit low to moderate income people.

Objective category: Suitable Living Environment

Outcome category: Availability/Accessibility

Location/Target Area:

525 N Third Avenue, Pasco, WA 99301

The primary purpose of the project is to help:

the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

CDBG-R

Objective Number SLE-1-30	Project ID 0001
HUD Matrix Code 21A-General Program Administration	CDBG Citation 570.206
Type of Recipient City	CDBG National Objective
Start Date (mm/dd/yyyy) 7/15/2009	Completion Date (mm/dd/yyyy) 12/31/2009
Performance Indicator	Annual Units
Local ID 30	Units Upon Completion

Funding Sources:

CDBG	\$10,000.00
Other Funding	\$.00
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
ESG	
Total	<u>\$10,000.00</u>

Table 3
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Pasco, 525 North 3rd Avenue, Pasco, WA 99301

Priority Need: Goal III/Strategy III.1, Improve Public Facilities

Project Title: Boys & Girls Club – Energy Efficient Features and Safety Enhancement

Project Description:

CDBG funds are used to make energy efficient improvements to the facility: replace original gymnasium light fixtures from 1954 with modern, energy efficient lights, provide a check gate for traffic control, replace one aged roof, make energy efficient improvements to the existing HVAC system and facility lighting systems, seal asbestos hallway floor tiles with carpet tile, and replace worn flooring in two classroom. Overall these public facility improvements would improve programmable space with energy efficient features and enhanced safety.

Objective category: Suitable Living Environment

Outcome category: Availability/Accessibility

Location/Target Area:

801 North 18th Avenue (21.204)

The primary purpose of the project is to help:

the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

CDBG-R

Objective Number SLE-1-31	Project ID 0005
HUD Matrix Code 03E-Neighborhood Facilities	CDBG Citation 570.201(c)
Type of Recipient Non-Profit	CDBG National Objective LMA-570.208(a)(1)
Start Date (mm/dd/yyyy) 7/1/2009	Completion Date (mm/dd/yyyy) 12/31/2009
Performance Indicator 11 - Public facilities	Annual Units 1
Local ID 31	Units Upon Completion 0

Funding Sources:

CDBG	\$126,082.00
Other Funding	\$6,511.00
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
ESG	
Total	\$132,593.00

Table 3
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Pasco, 525 North 3rd Avenue, Pasco, WA 99301

Priority Need: Goal II/Strategy II.1, Improve Community Infrastructure

Project Title: Boys & Girls Club - Parking lot replacement

Project Description:

CDBG funds are used to replace the parking lot at the Boys & Girls Club. The existing parking lot has vertical lifts as high as 4 inches, creating trip hazards. Existing cracks have allowed water to penetrate under the asphalt compromising the integrity of the parking lot. In the current condition, the parking lot does not allow people with disabilities to travel free of hazards. This project will remove all the asphalt and repair the grading to allow for proper storm water control and tie in the parking lot to the south of the building to provide a uniform parking area free of hazards.

Objective category: Suitable Living Environment

Outcome category: Availability/Accessibility

Location/Target Area:

801 North 18th Avenue (21.204)

The primary purpose of the project is to help:

the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

CDBG-R

Objective Number SLE-1-32	Project ID 0005
HUD Matrix Code 03E-Neighborhood Facilities	CDBG Citation 570.201(c)
Type of Recipient City	CDBG National Objective LMA-570.208(a)(1)
Start Date (mm/dd/yyyy) 7/1/2009	Completion Date (mm/dd/yyyy) 12/31/2009
Performance Indicator 11 - Public facilities	Annual Units 1
Local ID 32	Units Upon Completion

Funding Sources:

CDBG	\$27,000.00
Other Funding	\$.00
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
ESG	
Total	<u>\$27,000.00</u>

**APPLICATION FOR FEDERAL
ASSISTANCE/CDBG SF-424**

Application for Federal Assistance SF-424		Version 02
*1. Type of Submission: <input type="checkbox"/> Pre-application <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	*2. Type of Application * If Revision, select appropriate letter(s) <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation *Other (Specify) _____ <input type="checkbox"/> Revision	
3. Date Received:	4. Applicant Identifier:	
5a. Federal Entity Identifier: City of Pasco UOG 531188	*5b. Federal Award Identifier: B-08-MC-53-0009	
State Use Only:		
6. Date Received by State:	7. State Application Identifier:	
8. APPLICANT INFORMATION:		
*a. Legal Name: City of Pasco, Washington		
*b. Employer/Taxpayer Identification Number (EIN/TIN): 91-6001264	*c. Organizational DUNS: 009974598	
d. Address:		
*Street 1: <u>525 N 3rd Avenue</u>		
Street 2: _____		
*City: <u>Pasco</u>		
County: <u>Franklin</u>		
*State: <u>Washington</u>		
Province: _____		
*Country: <u>United States</u>		
*Zip / Postal Code <u>99301</u>		
e. Organizational Unit:		
Department Name: Community & Economic Development	Division Name:	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <u>Ms.</u>	*First Name: <u>Angela</u>	
Middle Name: _____		
*Last Name: <u>Pitman</u>		
Suffix: _____		
Title: Block Grant Administrator		
Organizational Affiliation: Community & Economic Development		
*Telephone Number: (509) 543-5739	Fax Number: (509) 545-3499	
*Email: pitmana@pasco-wa.gov		

Application for Federal Assistance SF-424

Version 02

***9. Type of Applicant 1: Select Applicant Type:**

C. City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10 Name of Federal Agency:**

Department of Housing & Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-218 _____

CFDA Title:

Community Development Block Grants/Entitlement Grants CDBG-R _____

***12 Funding Opportunity Number:**

N/A _____

*Title:

13. Competition Identification Number:

N/A _____

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Pasco

***15. Descriptive Title of Applicant's Project:**

City of Pasco Community Development Block Grant Recovery 2008 (CDBG-R)

Application for Federal Assistance SF-424		Version 02
16. Congressional Districts Of:		
*a. Applicant: WA004		*b. Program/Project: WA004
17. Proposed Project:		
*a. Start Date: 07/15/2009		*b. End Date: 12/31/2009
18. Estimated Funding (\$):		
*a. Federal	163,082	
*b. Applicant		
*c. State		
*d. Local		
*e. Other		
*f. Program Income		
*g. TOTAL	163,082	
19. Is Application Subject to Review By State Under Executive Order 12372 Process?		
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on _____ <input checked="" type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input type="checkbox"/> c. Program is not covered by E. O. 12372		
20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001) <input checked="" type="checkbox"/> ** I AGREE ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions		
Authorized Representative:		
Prefix: Mr.		*First Name: Gary
Middle Name:		
*Last Name:	Crutchfield	
Suffix:		
*Title: City Manager		
*Telephone Number: (509) 545-3404		Fax Number: (509) 545-3403
* Email: CrutchfieldG@pasco-wa.gov		
*Signature of Authorized Representative:		*Date Signed:

Application for Federal Assistance SF-424

Version 02

***Applicant Federal Debt Delinquency Explanation**

The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.

CERTIFICATIONS

(1) **Affirmatively furthering fair housing.** The jurisdiction will affirmatively further fair housing, which means that it will conduct an analysis to identify impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting the analysis and actions in this regard.

(2) **Anti-displacement and relocation plan.** The jurisdiction will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601), and implementing regulations at 49 CFR part 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under CDBG-R.

(3) **Drug Free Workplace.** The jurisdiction will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted:
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

(4) **Anti-lobbying.** To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

(5) **Authority of Jurisdiction.** The jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations and other program requirements.

(6) **Consistency with Plan.** The housing activities to be undertaken with CDBG-R funds are consistent with its consolidated plan.

(7) **Section 3.** The jurisdiction will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u), and implementing regulations at 24 CFR part 135.

(8) **Community development plan.** The jurisdiction certifies that the consolidated housing and community development plan identifies housing and community development needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the statute authorizing the CDBG program.

(9) **Following a plan.** The jurisdiction is following a current consolidated plan that has been approved by HUD.

(10) **Use of funds.** The jurisdiction has developed activities so as to give the maximum feasible priority to activities that will benefit low- and moderate-income families or aid in the prevention of slums or blight. Additional activities may be included that are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community where other financial resources are not available to meet such needs
It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG-R funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of

slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

2. **Special Assessments.** The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG-R funds by assessing any amount against properties owned and occupied by persons of low- and moderate-income, including any fee charged or assessment made as a condition of obtaining access to such public improvements. However, if CDBG-R funds are used to pay the proportion of a fee or assessment attributable to the capital costs of public improvements (assisted in part with CDBG-R funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG-R funds. The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG-R funds, unless CDBG-R funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG-R funds. In addition, with respect to properties owned and occupied by moderate-income (but not low-income) families, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG-R funds if the jurisdiction certifies that it lacks CDBG-R or CDBG funds to cover the assessment.

(11) **Excessive Force.** The jurisdiction certifies that it has adopted and is enforcing: (1) a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and (2) a policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction.

(12) **Compliance with anti-discrimination laws.** The CDBG-R grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), the Fair Housing Act (42 U.S.C. 3601-3619), and implementing regulations.

(13) **Compliance with lead-based paint procedures.** The activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K, and R of this title.

(14) **Compliance with laws.** The jurisdiction will comply with applicable laws.

(15) **Compliance with ARRA.** The jurisdiction will comply with Title XII of Division A of the American Recovery and Reinvestment Act of 2009.

(16) **Project selection.** The jurisdiction will select projects to be funded, by giving priority to projects that can award contracts based on bids within 120 days from the date the funds are made available to the recipient, and that will ensure maximum job creation and economic benefit.

(17) **Timeliness of infrastructure investments.** When the jurisdiction uses CDBG-R funds for infrastructure investments, the grantee will give preference to quick-start and finish activities, including a goal to use at least 50 percent of the funds for activities within 120 days of enactment of the Recovery Act.

(18) **Buy American provision.** The jurisdiction will ensure that all iron, steel and manufactured goods used in construction, alteration, repair, or maintenance of a public building or public work project assisted with CDBG-R funds under the Recovery Act must be produced in the United States unless the Secretary finds that: (1) the requirement is inconsistent with public interest; (2) those goods are not reasonably

available or produced in sufficient quantity in the U.S.; (3) or the use of the goods will increase the project cost by more than 25 percent.

(19) **Appropriate use of funds for infrastructure investments.** The Governor, mayor, or other chief executive, as appropriate certifies, that any infrastructure investments have received the full review and vetting required by law and that the chief executive accepts responsibility that the infrastructure investment is an appropriate use of taxpayer dollars. Alternatively, a grantee’s chief elected official certifies that infrastructure investments will receive the full review and vetting required by law and that the chief executive accepts responsibility that the infrastructure investment is an appropriate use of taxpayer dollars.

(20) **70% of CDBG-R for LMI.** The aggregate use of CDBG-R funds shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the grant is expended for activities that benefit such persons over the life of the CDBG-R grant.

Signature/Authorized Official

Date

Title